



Professional Training and Development

COURSE TITLE:

SUCCESSFULLY MANAGING PEOPLE (SUPERVISORY SKILLS)

Venue: Lourdes Hotel Quetta | Date: Apr 8 & 9, 2019 | Time: 1000 Hrs. to 1700 Hrs.

Overview:

The first level supervisors / managers are the backbone of every organization. They are the ones who are the crucial communication link between upper management and their direct reports. The success and achievement of every organization's objectives, highly depend on how supervisors get the work done from their direct reports.

Who Should Attend?

Managers / Supervisors (Section heads, field Managers) to enhance their performance through polishing their existing skills and acquiring additional skills.

KEY BENEFITS

Participants will;

- Gain a deeper understanding of their roles and expectations.
- Learn to be an effective link between top management and their direct reports.
- Improve communication skills to effectively set expectations for their team.
- Adapt their leadership style to meet the needs of individual team members.
- Apply delegation strategies to increase productivity and motivation.
- Use effective coaching techniques to maximize their team's performance
- Learn techniques to motivate themselves and others to excel.
- Learn to manage challenging employees.

Please send email to info@v7vision.com for registration latest by Mar 27th 2019.

Course Fee: Rs. 25,000 per Participant

Topics Covered

Course includes but not limited to following topics;

- Art of Communication
- Art of Persuasion
- Art of Delegation
- Strengthening Organization's Culture
- Enhancing Team Performance
- Managing Conflicts
- Managing Challenging Employees
- Coaching
- Time Management

Faculty

Muhammad Tahir, Senior Management Consultant – HR & OD. Director V7 Vision.

Muhammad Tahir is a seasoned consultant, bringing over 30 years of multi-industry expertise, while working with multinationals, UN Agencies, local and international NGOs. Areas of expertise include Human Resource Management, Organizational Development, Management Training, and Executive Coaching. Critical HR engagements include establishing, managing and simplifying HR systems & processes, soft skills trainings in the development as well as commercial sectors. His experience also extends to launching, conducting and vitalizing employee development programs, and addressing key talent issues. He has an MBA degree from IBA Karachi and attended HR courses at the University of Connecticut-USA.

Payment:

For Bank Deposit: **Meezan Bank Ltd.**

Al Tijarah Center, Shahrah-e-Faisal, Karachi.

Account Title: M/s V7 Vision

Account no: 0159-0103538269

Through Crossed Cheque to **M/s V7 Vision**

V7 Vision

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